“PDF REVIEW VERSION”

of the CSO Observer Application Form

Use this document as a guide to prepare your responses in advance of completing the electronic version of the application.

Final applications must be submitted by

Sunday, November 06 at 11:59 pm GMT

PLEASE NOTE:

In the event your organization is selected as a candidate for an observer seat, some or all of your answers may be made available for civil society representatives to review when voting on a final list of candidates.
APPLICATION
For Civil Society Observers to the Climate Investment Funds
2012 - 2014

INSTRUCTIONS

1. Observer seats are open ONLY to established non-profit civil society organizations (CSOs) with verifiable knowledge and understanding of the purpose, functions, and operating procedures of the CIFs. Eligible NGOs include think tanks, advocacy groups, networking organizations, community-based organizations, and aid organizations.

2. Applications submitted by individuals independent of an NGO will not be accepted.

3. Applicants must read the 2011 CSO Observer Selection Criteria, as well as the Summary of the CIF Observer Process and Summary of CSO Observer Roles and Responsibilities (below) before completing the application.

4. Applicant organizations will be evaluated against the selection criteria to determine the suitability of the CSO to represent civil society on the particular CIF committee for which the applicant is applying.

5. All responses must be in English – the official language of the CIFs.

6. The application deadline is Sunday, November 06 at 11:59 pm GMT. Late applications will not be considered.

SUMMARY OF SELECTION PROCESS

7. RESOLVE will screen applications and rank them based on the strength of their responses and their adherence to the selection criteria.

8. A short list of applicants with the highest rankings will be given to an Advisory Committee comprised of respected CSOs who are not applying for observer seats in the 2012-2014 period.

9. Advisory Committee members will review RESOLVE’s recommended short list, as well as the complete long list of applicants, and develop a final short list of observer organizations to be further screened and interviewed.

10. A final list of candidate organizations will be made public, and a voting process will be initiated during which registered CSOs will vote for candidates from their region who they believe will best represent civil society on the CIF committees.

11. In the case of tie votes, and to ensure an appropriate balance of observer seats with regard to region, gender, and type of CSO, RESOLVE will assist Advisory Committee members in selecting the final observer seats.

☐ I have read the instructions and summary of the selection process and would like to continue with the application process.
SUMMARY OF CSO OBSERVER ROLES & RESPONSIBILITIES

The CIFs are comprised of two trust funds: (1) the Clean Technology Fund (CTF), which promotes investments in clean technology, and (2) the Strategic Climate Fund (SCF), which promotes pilot projects to address the challenges of climate change.

The SCF includes three targeted programs, each of which is governed by its own sub-committee. The three sub-committees are:

- **Forest Investment Program (FIP)** – Supports developing countries’ efforts to reduce emissions from deforestation and forest degradation by providing scaled-up financing for readiness reforms and public and private investments. FIP finances programmatic efforts to address the underlying causes of deforestation and degradation and overcome barriers that have hindered past efforts to do so.

- **Pilot Program for Climate Resilience (PPCR)** – Pilots and demonstrates ways to integrate climate risk and resilience into core development planning, while complementing other ongoing activities.

- **Scaling-up Renewable Energy Program (SREP)** – Demonstrates the social, economic, and environmental viability of low-carbon development pathways in the energy sector in low income countries. SREP seeks to create new economic opportunities and increase energy access through the production and use of renewable energy.

Civil society observer organizations will be selected for the CTF and for the three SCF sub-committees described above.

As stated in the Guidelines for Inviting Representatives of Civil Society to Observe Meetings of the CIF Trust Fund Committees, CSO observers may:

1. Request the floor during committee meetings to make verbal interventions. (Observers are requested to work together to coordinate their interventions so as to maximize the efficiency of the Trust Fund Committee proceedings).

2. Request the co-chairs to add agenda items to the provisional agenda.

3. Recommend to the trust fund committee, subcommittee or the co-chairs external experts to speak on a specific agenda item.

As representatives of civil society, CSO Observers are responsible for (1) consulting with other stakeholders in their constituency, (2) representing in meetings the interests of their constituency, not just of their own organization, and (3) compliance with agreed consultation guidelines/standards developed by a representative group of their constituency.

☐ I have read the Summary of CSO Observer Roles & Responsibilities and would like to begin the application process.
SECTION 1 – General Information

Name of Organization:

Is this a Non-Profit Civil Society Organization?  
☐ YES  
☐ NO

Organization's Web Address:

Country:

Address Line 1:

Address Line 2:

Address Line 3:

For which regional seat is your organization applying?  
Please select ONE : Select

Please list any international or national networking organizations with which your CSO is registered or affiliated.
Your organization may only apply for a seat on one (1) CIF committee or subcommittee. Please select the committee or subcommittee to which your organization is applying, and answer the questions related to that selection.

<table>
<thead>
<tr>
<th>Committee/Subcommittee</th>
<th>Committee/Subcommittee Specific Questions</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Clean Technology Fund (CTF)</td>
<td><em>In 50 words or less, please describe your organization’s knowledge and/or experience with issues relating to energy, transport, electricity, electrification and renewable energy, environmental sustainability.</em></td>
</tr>
<tr>
<td>Trust Fund Committee</td>
<td></td>
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<tr>
<td>☐ Forest Investment Program (FIP)</td>
<td><em>In 50 words or less, please describe your organization’s knowledge and/or experience with issues relating to tropical forests, ecosystems biodiversity, conservation, land use and agriculture, community forestry, forest communities, forest policy and governance.</em></td>
</tr>
<tr>
<td>SCF Subcommittee</td>
<td></td>
</tr>
<tr>
<td>☐ Pilot Program for Climate Resilience (PPCR)</td>
<td><em>In 50 words or less, please describe your organization’s knowledge and/or experience with issues relating to climate risk, adaptation and vulnerability, climate resilience, local governance, water, health, desertification, biodiversity.</em></td>
</tr>
<tr>
<td>SCF Subcommittee</td>
<td></td>
</tr>
<tr>
<td>☐ Scaling-up Renewable Energy Program (SREP)</td>
<td><em>In 50 words or less, please describe your organization’s knowledge and/or experience with issues relating to renewable energy and rural development, benefits and livelihoods.</em></td>
</tr>
<tr>
<td>SCF Subcommittee</td>
<td></td>
</tr>
</tbody>
</table>

**TRANSLATED VERSION (Optional)**

In the event your organization is chosen as a candidate for a CSO observer seat, your response to the question above may be translated into French, Spanish or Russian. You are invited to provide your own translation to French, Spanish or Russian here:
SECTION 2 – CSO Affiliation, Background and Representation

1. What does your organization do (i.e., what is the mission or objective of your CSO)?

2. Who does your organization represent, or upon whose behalf does it work?

3. Please check the box that best describes your organization’s role:
   - Policy Institution/Think Tank
   - Advocacy/Watchdog
   - Service Delivery/Project Implementation
   - Community Based Organization/Network

4. Is your CSO international, national, or community-level in scope? Please select ONE: Select

5. As a CSO observer, your organization would be representing a broader group of civil society representatives. In 50 words or less, describe the steps your organization will take to solicit input from and communicate with those constituents.

SECTION 3 – CSO relationship with multilateral development banks (MDBs) or other international financial institutions, governments, and/or export credit agencies

1. Please answer the questions that apply to your organization. (If not applicable, please write “N/A”.)
   a) Please describe any current, past, or pending financial or contractual arrangements (including CIF related work) that your organization has with governments, MDBs, or export credit agencies.

   b) If your organization receives funding or assistance from MDBs, international financial institutions, or export credit agencies, what percentage of your CSO’s overall funding does it represent?

   In 50 words or less, please describe how this funding is used.
SECTION 4 – Background and experience of the INDIVIDUAL who will be representing the CSO as an Observer

1. FIRST AND LAST NAME of the individual who will represent your CSO as a CIF Observer:

2. Gender Select

3. Phone Number of representative: E-Mail Address:
   Work: Individual:
   Mobile or Alternate #: Info or general address:

4. What is the representative’s native language?

5. Can the representative read, understand, and communicate in ENGLISH? □ YES □ NO

6. What is the representative’s job title or position within the organization?

7. Briefly describe the representative’s area of expertise and/or professional background:

8. In 50 words or less, please describe the representative’s specific experience with – or engagement in – climate change issues as it relates to the specific committee to which your CSO is applying:

   TRANSLATED VERSION (Optional)
   In the event your organization is chosen as a candidate for a CSO observer seat, your response to the Question 8 may be translated into French, Spanish or Russian. You are invited to provide your own translation to French, Spanish or Russian here:

9. Select the level of experience regarding CIF-related issues that best describes the representative:
   □ Highly experienced with more than 5 years working on climate and/or CIF-related issues.
   □ Somewhat experienced with fewer than 5 years working on climate and/or CIF-related issues.
   □ No experience: I am new to working on climate and CIF-related issues, but interested in gaining more experience and insight on mitigating and managing the global challenges of climate change.

Thank you for applying!
Applications will not be accepted after Sunday, November 6, 11:59 GMT

Please direct questions or concerns to RESOLVE at cifobservers@resolv.org or call 1-202-944-2300